

**SCOTT COUNTY SCHOOL BOARD  
MINUTES OF REGULAR MEETING TUESDAY, OCTOBER 3, 2017**

The Scott County School Board met for a regular meeting on Tuesday, October 3, 2017, at the Scott County School Board Office, with the following members present:

William "Bill" R. Quillen, Jr., Chairman  
David M. Templeton, Vice Chairman  
Linda D. Gillenwater  
Larry L. Horton  
Gail L. McConnell  
L. Stephen "Steve" Sallee, Jr

**ABSENT:** None

**OTHERS PRESENT:** John I. Ferguson, Superintendent; K.C. Linkous, Clerk Of The Board/Human Resource Manager; Beverly Stidham, Deputy Clerk/Purchasing Agent; Will Sturgill, School Board Attorney; Kathy Musick, Virginia Professional Educators Representative; Ramona Russell, Teaching Assistant; Amanda Clark, Heritage TV; Nancy Godsey, Citizen and Robert Sallee, Maintenance Supervisor

**CALL TO ORDER/MOMENT OF SILENCE/PEDGE OF ALLEGIANCE:** Chairman Quillen called the meeting to order at 6:30 p.m. The audience observed a moment of silence and Mr. Sallee led in citing the *Pledge of Allegiance*.

**APPROVAL OF AGENDA:** Chairman Quillen stated that an item needed to be added after Public Comment and this will be for an awards presentation.

On a motion by Mr. McConnell, seconded by Ms. Gillenwater, all members voting aye, the Board approved the agenda with the addition of the awards presentation.

**APPROVAL OF SEPTEMBER 7, 2017 REGULAR SCHOOL BOARD MEETING MINUTES:** On a motion by Mr. Horton, seconded by Mr. Templeton, all members voting aye, the Board approved the minutes of the September 7, 2017 Regular Board Meeting.

**APPROVAL OF CLAIMS:** On a motion by Mr. McConnell, seconded by Ms. Gillenwater, all members voting aye, the Board approved claims as follows:

School Operating Fund invoices & payroll in the amount of \$719,573.51 as shown by warrants #8122627-8122934 (8122286 void) & electronic payroll direct deposit in the amount of \$1,141,456.35 & electronic payroll tax deposits in the amount of \$517,390.62. Cafeteria Fund invoices & payroll in the amount of \$138,525.74 as shown by warrants #1018078-1018132 & electronic payroll direct deposit in the amount of \$30,779.94 & electronic payroll tax deposit in the amount of \$00,000.00. Head Start invoices & payroll totaling \$87,757.29 as shown by warrants #14907-14997.

**PUBLIC COMMENT:** Ms. Kathy Musick, Virginia Professional Educators, addressed the board concerning Grants & Scholarships of \$500 that the VPE distributes to teachers twice a year (Fall & Spring) and stated that the fall deadline is November 15, 2017. Ms. Musick also thanked the board for all they do for the students and teachers of Scott County.

**PRESENTATION:** Chairman Quillen presented Board Member, David Templeton, with the VSBA Award of Recognition and also presented Superintendent Ferguson with the VSBA Silver Pin Award of Excellence.

**APPROVAL OF PARENT ADVISORY COUNCIL FOR FEDERAL PROGRAMS:** On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye the Board approved the Parent Advisory Council for Federal Programs for the 2017-2018 school year.

Central Office Representative  
Duffield Primary School  
Dungannon Intermediate School  
Fort Blackmore Primary School

Tammy Quillen  
Paula Proctor  
Angel Hughes  
Lacy Mann

Hilton Elementary School  
 Nickelsville Elementary School  
 Rye Cove Intermediate School  
 Shoemaker Elementary School  
 Weber City Elementary School  
 Yuma Elementary School

Kelsey Taylor  
 Jennifer Wallace  
 Tammy Meade  
 Reba Kindle  
 Molly Clark  
 Joy Hurd

**APPROVAL OF ENTERTAINMENT DESIGN & TECHNOLOGY CLASS:** Superintendent presented the course description of the Entertainment Design & Technology Class which will begin Spring Semester, 2018. Students will learn and apply skills in various areas related to the creative process of live production. They will have the opportunity to explore scenic design and construction, lighting design and technology and live sound reinforcement. Students will learn techniques used by industry professionals through hands-on experiences and investigate job opportunities and careers in the dynamic and growing industry of live entertainment.

On a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the Entertainment Design & Technology Class to begin Spring Semester 2018.

**APPROVAL OF HEAD START POLICY & PROCEDURES MANUAL – DATA MANAGEMENT PROCEDURES:** On a motion by Ms. Gillenwater, seconded by Mr. McConnell, all members voting aye, the Board approved the Head Start Revised Data Management Procedures.

**APPROVAL OF HEAD START FINANCIAL REPORT FOR AUGUST, 2017:** On a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the Head Start Financial Report for August, 2017 as presented:

Expenses	\$100,445.29
Non Federal Inkind	31,501.02

**APPROVAL OF EARLY HEAD START FINANCIAL REPORT FOR AUGUST, 2017:** On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the Early Head Start Financial Breakdown for August, 2017 as follows:

Expenses	\$41,107.07
Non Federal Inkind	\$ 1,038.24

**APPROVAL OF AMENDED FACILITIES AGREEMENT - KEITH MEMORIAL PARK/TWIN SPRINGS HIGH SCHOOL BASEBALL:** On a motion by Mr. McConnell, seconded by Ms. Gillenwater, all members voting aye, the Board approved the Amended Facilities Agreement between Keith Memorial Park and Twin Springs High School Baseball (Appendix C).

**STATE FUNDING FOR ALTERNATIVE BREAKFAST SERVICE MODELS 2017-2018:** Superintendent Ferguson stated that the following schools were approved to receive a five cent per meal state funding reimbursement to increase student breakfast participation through either an alternative service model in certain elementary schools or a traditional model in other schools:

Duffield Primary	Dungannon Intermediate
Fort Blackmore Primary	Hilton Elementary
Nickelsville Elementary	Rye Cove Intermediate
Shoemaker Elementary	Weber City Elementary
Yuma Elementary	

**2017 READING SCORE COMPARISON:** Superintendent Ferguson presented information on the 2017 Reading Score Comparison for Grades 3-8 (Appendix D).

**2017-2018 REPORT ON STUDENT ENROLLMENT & PUPIL TEACHER RATIO:** Superintendent Ferguson presented the following report on the student-classroom teacher ratio and inclusion special education teacher-student ratio and explained that this is based on our ten day enrollment.

2017-2018 Classroom Student-Teacher Ratio

Elementary/Intermediate  
Based on 10 Day Enrollment

School	DPS	DIS	FBP	HES	NES	RCI	SES	WCES	YES	Division
Number of students	279	66	74	125	226	164	525	308	175	1,942
Number of teachers	15	4	5	8	15	8	27	16	10	108
Teacher: Student Ratio (School)	18.6 To 1	16.5 To 1	14.8 To 1	16.8 To 1	15.1 To 1	20.5 To 1	19.4 To 1	19.3 To 1	17.5 To 1	18 To 1
K-3 students	228	N/A	74	76	114	N/A	310	186	95	1,083
K-3 teachers	12	N/A	5	4	8	N/A	15	10	6	60
K-3 Teacher: Student Ratio	19 To 1	N/A	14.8 To 1	19 To 1	14.3 To 1	N/A	20.7 To 1	18.6 To 1	15.8 To 1	18 To 1

2017-2018 Classroom Student-Teacher Ratio

Middle/High

Based on 10 Day Enrollment

School  
Number of  
students  
Number of  
teachers  
Teacher:  
Student Ratio  
(School)

GCMS	GCHS	RCMS	TSHS	Division
489	493	257	236	1,475
26	26	18	18	88
18.8 To 1	18.9 To 1	14.3 To 1	13.1 To 1	16.8 To 1

2017-2018 Classroom Special Education Student-Inclusion Teacher Ratio  
Based on 10 Day Enrollment

School	DIS	DPS	FBP	HES	NES	RCI	SES	WCES	YES	Division
Number of students	9	21	8	9	20	20	82	24	8	201
Number of teachers	1	2	1	1	2	1.5	6	2	1	17.5
Teacher: Student Ratio (School)	9 To 1	10.5 To 1	8 To 1	9 To 1	10 To 1	13.3 To 1	13.7 To 1	12 To 1	8 To 1	11.5 To 1

School	GCMS	GCHS	RCHS	TSHS	Division
Number of students	72	58	44	43	217
Number of teachers	5	4	3	3	15
Teacher: Student Ratio (School)	14.4 To 1	14.5 To 1	14.7 To 1	14.3 To 1	14.5 To 1

**CLOSED MEETING:** Mr. Templeton made a motion to enter into closed meeting at 6:52 p.m. to discuss head start personnel, teachers, coaches, custodians and cafeteria staff, as provided in Section 2.2-3711 A (1) of the Code of Virginia, as amended, motion was seconded by Mr. McConnell, all members voting aye.

**RETURN FROM CLOSED MEETING:** All members returned from closed meeting at 8:00 p.m. and on a motion by Mr. Templeton, seconded by Mr. Horton, the Board returned to regular session and Mr. Templeton cited the following certification of the closed meeting:

**CERTIFICATION OF CLOSED MEETING**

*WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;*

*NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.*

**ROLL CALL VOTE**

Ayes: Linda Gillenwater, Larry Horton, Gail McConnell, Bill Quillen, Steve Sallee, David Templeton

Nays: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

**APPROVAL OF OVERNIGHT FIELD TRIPS:** On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Ms. Gillenwater, all members voting aye, the Board approved the overnight field trip request from Scott County Career & Technical Center FFA to North American International Livestock Exposition in Louisville, KY, November 10-12, 2017 (20 students and two chaperones).

On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Ms. Gillenwater, all members voting aye, the Board approved the overnight field trip request of Hilton Elementary 6<sup>th</sup> Grade to Washington, DC, May 17-19, 2018 (20 students, 16 sponsors, 4 chaperones).

On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the overnight field trip request of Gate City High School, Interact Club to District 7570 Rotary Youth Leadership Awards in Blacksburg, Virginia, December 1-3, 2017 (2 students, 1 sponsor).

On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the overnight field trip request of Gate City Middle/High School Band (8-12<sup>th</sup>) Concert and Symphonic Band, to Atlanta, Georgia, June 19-21, 2018 (app. 75 students, 1 sponsor, 15 chaperones).

**SPECIAL RECOGNITION:** Superintendent Ferguson recognized teachers Ms. Donna Rowlett and Ms. Dawn Williams for receiving the *2017 Recognition of Science in Education Award* from the Virginia Association of Science Teachers.

**EMPLOYMENT:** On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Horton, all members voting aye, the Board approved the employment of Mr. Fred Selfe, non-stipend boys assistant basketball coach, GCHS, effective October 2, 2017.

On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the employment of Mr. Jamie Hackney, non-stipend boys assistant basketball coach, GCHS, effective October 3, 2017.

On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Debbie Copper, non-stipend swim coach, GCHS, effective October 3, 2017.

On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Ms. Gillenwater, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Ms. Jessica Finch, non-stipend girls assistant basketball coach, TSHS, effective October 3, 2017.

On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the employment of Ms. Brittany Bishop, non-stipend assistant softball coach, GCHS, effective October 3, 2017.

On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Holly Sykes, Early Head Start Teacher, effective September 28, 2017.

**TERMINATION:** On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Ms. Gillenwater, all members voting aye, the Board approved the termination of Ms. Cynthia Lundy, Early Head Start Teacher, effective October 3, 2017.

**APPROVAL OF UPDATED JOB DESCRIPTIONS:** On the recommendation of Mr. Jason Smith, Assistant Superintendent, presented by Superintendent Ferguson and on a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the following updated job descriptions:

School Counselor  
School Nutrition Manager  
Administrative Assistant – Counseling

School Nutrition Worker  
Administrative Assistant – School  
Administrative Assistant – School Bookkeeper

**BOARD MEMBER COMMENTS:** Mr. Templeton & Ms. Gillenwater congratulated Ms. Donna Rowlett and Ms. Dawn Williams on the *Science in Education Award*.

Mr. Horton congratulated Board Member David Templeton and Superintendent Ferguson on their award from the VSBA.

**ADJOURNMENT:** The Board adjourned at 8:15 p.m.

William "Bill" R. Quillen, Jr., Chairman

K.C. Linkous, Clerk

## **APPENDIX C**

### **COOPERATION AGREEMENT BETWEEN SCOTT COUNTY BOARD OF SUPERVISORS AND THE SCOTT COUNTY SCHOOL BOARD**

COOPERATION AGREEMENT  
BETWEEN  
THE SCOTT COUNTY BOARD OF SUPERVISORS  
AND  
THE SCOTT COUNTY SCHOOL BOARD

Scott County, Virginia

This agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Scott County Board of Supervisors, hereinafter called "County," and the Scott County School Board, hereinafter called "School Board."

WITNESSETH:

WHEREAS, the County owns Keith Memorial Park in Nickelsville, Virginia, near Twin Springs High School; and,

WHEREAS, Twin Springs High School currently uses the baseball field located in Keith Memorial Park for regulation high school baseball; and,

WHEREAS, the County and the School Board are mutually interested in an adequate program of baseball at Twin Springs High School; and

WHEREAS, the County and the School Board are authorized under Chapter 4 of Title 15.2 and Chapters 7 and 9 of Title 22.1, respectively, to covenant to aid and cooperate in the cultivation of such community spirit by providing for adequate programs; and

WHEREAS, in the interest of adding the least possible expenditure of public funds, full cooperation between the County and the School Board is necessary.

NOW THEREFORE, in consideration of the foregoing, the County and the School Board do now agree to cooperate with each other in carrying out the above-stated purpose, and to that end, agree as follows:

1. The County agrees that from February through June of each year that Twin Springs Baseball has exclusive rights to the baseball field at Keith Memorial Park; and if other groups wish to use the field for regulation baseball from February through June, they will schedule the time through the principal at Twin Springs High School.
2. The School Board agrees to maintain the field year round for regulation baseball play at its own cost and at no cost to the County. It is further agreed that Twin Springs High School will maintain the field by removing garbage, mowing, weed control and weed eating the fence around the playing field. Also included are routine mowing, yearly equipment maintenance, cleaning the equipment after use and other best practices related to equipment maintenance. Twin Springs High School will also be responsible for the placement and removal of the tarps each season.
3. It is further agreed that plans and specifications for placement of any equipment, any physical changes to the land area, any construction of buildings on the site, or any permanent changes upon said premises, as well as the type, design, and construction thereof, shall be approved by the County's Director of Public Works and/or County Administrator.
4. It is further agreed that maintaining said improved areas shall be the responsibility of the School Board as long as Twin Springs High School uses said field exclusively as the high school baseball field.
5. It is further agreed that any permanent improvements or equipment installed or erected on said premises by the School Board and/or Twin Springs High School baseball team and supporters shall remain the property of the County and will remain a part of the property.



6. The School Board agrees to annually provide a copy of its liability insurance policy with coverage of \$1,000,000 should an accident or other such incident occur while the property is in use by Twin Springs Baseball Team.
7. The School Board agrees that from July through January other organized groups wishing to use the field for regulation baseball can schedule the site through the Twin Springs High School Principal, which will require each group to abide by the County's facility use rules (copy attached).
8. The School Board agrees that it will provide adequate personnel to supervise the baseball activities that take place at this site; and that any discussion/questions as to use of the facility will include the County's Director of Parks and Recreation and/or the Keith Park Nickelsville Area Recreation Association (NARA) Board.
9. It is further agreed that in the event of any dispute or difference arising as a result of Twin Springs High School using said facility as a baseball field that said dispute or difference shall be appealed to and arbitrated by the Scott County Board of Supervisors.
10. It is further understood and agreed that either party to this agreement may at any time terminate this agreement upon giving in writing to the other party thirty (30) days' notice of its intention to terminate same.
11. This agreement supersedes all prior agreements and understandings between the parties.

IN WITNESS WHEREOF, and pursuant to the authority granted by duly enacted resolutions, the parties hereto have caused this Agreement to be executed on their behalf.

*Signature page to follow.*

SCOTT COUNTY BOARD OF SUPERVISORS

By: \_\_\_\_\_  
Chairman

ATTEST: \_\_\_\_\_  
Clerk

SCOTT COUNTY SCHOOL BOARD

BY: Bill Griller  
Chairman

ATTEST: KC Linkow  
Clerk

## **APPENDIX D**

### **2017 READING SCORE COMPARISON**

## 2017 Reading Score Comparison

SCOTT

REGION 7

CIP - Comprehensive Instructional Program

STATE OF VIRGINIA

Gr. 3 Reading

Region VII	78.28%
CIP	77.25%
Region IV	75.97%
Region VI	75.55%
Region I	75.41%
SCOTT	74.80%
Region II	74.42%
Region III	73.85%
State	73.70%
Region V	70.59%
Region VIII	64.68%

Gr. 4 Reading

SCOTT	84.84%
Region VII	81.89%
Region IV	80.17%
Region VI	79.94%
Region I	79.86%
CIP	79.77%
Region II	78.67%
State	78.27%
Region III	77.39%
Region V	76.70%
Region VIII	71.79%

Gr. 5 Reading

SCOTT	83.68%
Region VII	84.14%
Region I	83.24%
Region IV	83.06%
Region III	82.28%
CIP	81.28%
Region II	81.28%
State	81.08%
Region VI	80.65%
Region V	78.74%
Region VIII	71.09%

Gr. 6 Reading

SCOTT	89.80%
Region IV	82.20%
Region VII	80.71%
CIP	78.68%
Region III	78.44%
Region II	77.73%
State	77.69%
Region VI	76.73%
Region V	75.16%
Region I	74.17%
Region VIII	70.68%

Gr. 7 Reading

SCOTT	86.69%
Region IV	85.18%
Region VII	83.68%
CIP	83.11%
Region VI	82.78%
Region II	82.36%
Region III	82.06%
State	81.68%
Region V	79.23%
Region I	78.64%
Region VIII	74.65%

Gr. 8 Reading

Region IV	80.46%
Region VII	77.46%
CIP	76.84%
SCOTT	75.59%
State	75.38%
Region VI	75.21%
Region III	74.94%
Region II	74.65%
Region V	73.72%
Region I	72.46%
Region VIII	64.68%

EOC Reading

SCOTT	92.16%
Region IV	89.26%
Region III	88.31%
Region II	87.63%
Region VII	87.58%
State	86.99%
CIP	86.86%
Region V	86.51%
Region I	85.60%
Region VI	85.12%
Region VIII	80.12%

## READING YEAR TO YEAR COMPARISON

	2012-13	2013-14	2014-15	2015-16	2016-17
Gr 3 Reading	70	72	83	89%	75%
Gr 4 Reading	74	72	80	91%	85%
Gr 5 Reading	79	72	81	87%	88%
Gr 6 Reading	73	82	88	84%	90%
Gr 7 Reading	80	78	87	87%	87%
Gr 8 Reading	63	68	76	76%	76%
English: Reading	75	93	92	93%	92%

**2016-17**

<b>2014-15</b>		<b>2015-16</b>		<b>2016-17</b>	
		Gr 3 Reading	89%	Gr 3 Reading	75%
		Gr 4 Reading	91%	Gr 4 Reading	85%
Gr 3 Reading	83%	Gr 5 Reading	87%	Gr 5 Reading	88%
Gr 4 Reading	80%	Gr 6 Reading	84%	Gr 6 Reading	90%
Gr 5 Reading	81%	Gr 7 Reading	87%	Gr 7 Reading	87%
Gr 6 Reading	88%	Gr 8 Reading	76%	Gr 8 Reading	76%
Gr 7 Reading	87%	English: Reading	93%	English: Reading	92%
Gr 8 Reading	76%				
English: Reading	92%				